

ROCK CREEK FIRE PROTECTION DISTRICT

RCFD Commissioner's
Meeting Minutes

September 12, 2019
9:00 AM

Location: 1559 Main St. North, Kimberly, ID 83341

The RCFD regular meeting was called to order at 9:00 a.m. by Commissioner Norris.

Attendance:

Commissioners: Marvin Norris, Alternate Todd Ballard, Alternate Dee Hunsaker

Staff: Fire Chief Aaron Zent, Asst. Chief Greg Vawser, District Clerk Jennifer Egbert, Gary Sabin, Capt. Jason Freeman, Brent Black, Josh Russel, Taylor Hunsaker, Kyler Hartley

Others:

Flag Salute / Pledge of Allegiance: Commissioner Norris asked Fire Chief Aaron Zent to lead us in the Pledge of Allegiance.

Approval of Previous Minutes: Copy on file.

The Minutes from the August 2019 regular meeting and August Budget Hearing minutes were presented. **MOTION** by Alternate Hunsaker, 2nd by Alternate Ballard to approve minutes for the August meetings as presented...

MOTION CARRIED...

REPORTS:

Fire Chief's Report: Aaron Zent

For the month of May, the Fire Department and QRU responded to 121 calls.

- The HOT Academy finished and we have had great success and positive feedback from participants.
- We have started to have scheduled standbys for sporting events in the next few months. Gary and Taylor have worked on some grants for a side by side to help assist with events and especially locations in the South Hills. We were awarded over \$15,000 for the purchase of a side by side. This is funding from the QRU group and will cover the cost of the side by side.
- Turnout gear and duty pants prices are expected to rise due to tariffs with China. He suggests purchasing these budgeted items now to avoid the increase in prices.

MOTION by Commissioner Norris, 2nd by Alternate Hunsaker to approve the purchase now for the turnouts and duty pants as presented...

MOTION CARRIED...

- Tim and Chief Zent will be finishing the drainage issue in the back lot. We will need to rent some equipment for this.
- We have been looking into the Impact fees and we will be hosting a meeting with Twin Falls County and Twin Falls Fire and all agencies that will be involved. The district cost for the consulting would be \$8,000.
- SAFER grant awards have started. We were not awarded anything at this time.
- We will start testing for an eligibility list for hiring for future position. The testing will be November 1, 2019 at 1:00 p.m.. We would like to schedule driver and captain promotions in November as well. Lists will be valid for one year.

Maintenance Report: Capt. Jason Freeman

- 25-112 Rethreaded damaged threads on the actuator handle for the valve. Jason Freeman
- 25-113 Kingpins replaced by Lammers Truck Center. Total cost is \$1220.
- 25-406 Replaced air filter after the tender returned from a federal fire. Taylor Hunsaker

- 25-809 Recalibrated the water tank level sensor. Jason Freeman
- 25-809 Fabricated and installed a new stainless-steel foam tank and replumbed the foam tank to the foam proportioner. Jason Freeman
- 25-812 Repaired the radio end of the SIRComm radio antenna. It had worked loose and was causing the radio to malfunction. Cameron Dirks
- 25-812 Replaced primary and secondary air filters and the cabin air filter for rehab after return from a fire. Filters were full of moon dust.

Training and EMS/ORU Report: Gary Sabin

- Jerome Fire will be doing a Driver/Operator class in October and testing will be Oct. 18-19.
- We had over 1200-man hours of training during the Academy with 48 participants.
- We had a few members attend the CSI EMS conference.

Local 4973: Time Daniels

Financial, Accounts Payable and Payroll Report: Jennifer Egbert Copy on file.

presented the Financial, Accounts Payable and Payroll Reports.

MOTION by Commissioner Norris, 2nd by Alternate Hunsaker to approve the Financial, Accounts Payable and Payroll reports as presented ...

MOTION CARRIED...

PUBLIC INPUT

OLD BUSINESS

- We have reviewed the plan review schedule and will be putting that in place soon. We have done a total of 64 for the year.
- We have made a few more changes to the volunteer handbook and will be looking to review and vote on this soon.

NEW BUSINESS

- ISFCA conference is November 14-16 in Coeur d'Alene.
- COLA increases in the past have been given on anniversary of hire dates and we would like to change this to an annual increase at the beginning of the fiscal year which is October 1 going forward. It has been a standard 3%.

MOTION by Alternate Hunsaker, 2nd by Alternate Ballard to approve the change of giving the CLOA raises at the beginning of the fiscal year as presented ...

MOTION CARRIED...

ADJOURNMENT

The meeting adjourned at 9:42 a.m.

District Clerk

Chairman